



Park City Prep Charter School

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www.parkcityprep.org

Board of Directors Meeting

April 4, 2018

MINUTES

- Meeting called to order at 5:40 pm.
- **Attendance:**
 - Present:** John Bryk, Bruce Ravage, Angel Blackmon, Chris Van Etten, Jennifer O'Dean, Vicky Boudreau.
 - Excused:** Suzette Lindo,
 - Absent:** Rose Richardson
- **Public Session** - No members of the public were in attendance.
- **Minutes of January 24, 2018** – Approved unanimously.
- **Financial Update**
 - March 2018 Year to Date - Finances are in order; little variance from budget.
 - Budget for 2018-2019 was approved, based upon explanation and adjustments to be made.
 - 5-Year Budget Projection was reviewed.
- **Director's Update**
 - **Safety/Security Officer**
 - Hired and in place. Security station is being fitted out.
 - Applied for grant to enhance security in the school.
 - **Meals Program Coordinator** was hired and in place.
 - **Writing Curriculum Project** is currently underway and should be ready for the fall.
 - **Student Recruitment for 2018-2019**
 - Completed. Lottery was last night. 92 students have been admitted for next year's 5th grade class and 117 placed on a waiting list.
 - Additional applicants were wait-listed for grades 6, 7 & 8.
 - **SBAC 2018**
 - Briefing of the staff was done. Materials have been received.
 - Science SBAC is being piloted/field tested this year and will be live next year.
 - **Accountability Report for 2016-2017**
 - 2017 SBAC & CMT results were reviewed and discussed.
 - PCP is doing well amongst Bpt. charters (2nd & 3rd in Math and LA, 1ST in science) and far surpassing the Bridgeport public schools.

- **Old Business** – The staff attendance policy is being revised and will be voted upon in the coming weeks.
- **New Business:**
 - RFP for Building & Security Grant
 - Applied for a grant to upgrade security to the building and building improvement.
 - Board approved application for a collateral line of credit, tied to our People's United Bank money market account.
 - HVAC equipment will also be purchased to replace the 6 remaining units.
 - Westport Rotary Club Grant
 - Applied for a grant to support students applying to private high schools
 - Healthy Food Certification for 2018-2019 – Board approved our renewing our Healthy Food Certification for 2018-2019.
 - State of CT FBI CJIS Security - We are satisfying the requirements needed for full background checks for employees from the FBI.

Full meeting adjourned at 8: 02, when executive session began. Teacher representatives recused themselves so that community and parent members could discuss newly revised staff absence policy in terms of financial implications for specific individuals.

Respectfully submitted by Vicky Boudreau.